

**FINANCE SUB-COMMITTEE MINUTES**  
**February 4, 2019**

**Present:** Joseph Mineo, Vice Chair  
Cecilia Calabrese  
Dino Mercadante  
Paul Cavallo

**Absent:** Gina Letellier

**Also Present:** Councilors Sandlin and Suffriti, Mayor, Solicitor, Auditor, Treasurer, Chief Sirois, Chris Golba, Tom DiRico, Vin Ronghi

**Called to Order:** Meeting was called to order at 6:00pm by Vice Chair Mineo in the Teachers' Café in the Agawam Junior High School.

Agenda

**1. Approval of minutes dated December 3, 2018**

Motion to approve was moved by Councilor Cavallo and seconded by Councilor Calabrese.

The vote was **4 Yes, 0 No, 1 Absent** (Councilor Letellier) approving the minutes.

**2. TR-2019-3 - A Resolution to appropriate and authorize a Lease Purchase Agreement in the amount of Two Hundred, Forty Seven Thousand Dollars (\$247,000.00) to pay costs of the purchase of a PL Custom Ambulance from New England Fire Equipment & Apparatus Corporation (Mayor Sapelli)**

Chief Sirois answered any questions. Councilor Mercadante asked how we got the price of \$247,000 with no competitive bid and Chief Sirois mentioned there was no tax dollars spent and this is paid for by insurance revenue income. The price was calculated via a competitive bid system already in place for vendors of these contracts which is vetted by the Commonwealth.

Motion to send a positive recommendation to the Full Council was moved by Councilor Cavallo and seconded by Councilor Mercadante.

The vote was **4 Yes, 0 No, 1 Absent** (Councilor Letellier).

**3. TR-2019-4 - A Resolution to appropriate \$4,222,590.00 from Free Cash for a transfer of \$3,000,000.00 to the Stabilization Fund; the funding of additional paving of roads in the amount of \$500,000.00 and additional sidewalk improvement in the amount of \$400,000.00; unforeseen building improvement needs for repairs and replacement in the amount of \$173,492.00 and for additional capital equipment and budgetary items for the Agawam Municipal Golf Course totaling \$149,098.00 (Mayor Sapelli)**

There was quite a bit of discussion regarding this item. Councilor Mercadante asked why the Golf Course wasn't self-sustaining yet and the Mayor stated that the previous year's revenue was less than this year's and we are limited by what was earned last year.

Motion to send a positive recommendation to the Full Council was moved by Councilor Cavallo and seconded by Councilor Mercadante.

The vote was **2 Yes** (Councilors Cavallo and Mercadante), **2 No** (Councilors Calabrese and Mineo), **1 Absent** (Councilor Letellier)

4. **TR-2019-5 - A Resolution to appropriate \$24,630.00 from Water Enterprise Fund Retained Earnings to pay the Water Fund Share of the rooftop HVAC system at the Department of Public Works building (Mayor Sapelli)**

Motion to send a positive recommendation to the Full Council was moved by Councilor Calabrese and seconded by Councilor Cavallo.

The vote was **4 Yes, 0 No, 1 Absent** (Councilor Letellier)

5. **TR-2019-6 - A Resolution to appropriate \$24,630.00 from Wastewater Enterprise Fund Retained Earnings to pay the Wastewater Enterprise Share of the rooftop HVAC system at the Department of Public Works building (Mayor Sapelli)**

Motion to send a positive recommendation to the Full Council was moved by Councilor Cavallo and seconded by Councilor Calabrese.

The vote was **4 Yes, 0 No, 1 Absent** (Councilor Letellier)

6. **TO-2019-15 - Budgetary Transfer for the Agawam Municipal Golf Course form Property & Liability Insurance (#65262-57500) for \$10,000.00; Water Purchase (#65262-56670) for \$10,138.00; Pro Shop Supplies (#65263-54200) for \$2,000.00 to Regular Salaries (#65261-51010) for a total transfer of \$22,138.00 (Mayor Sapelli)**

Motion to send a positive recommendation to the Full Council was moved by Councilor Mercadante and seconded by Councilor Cavallo.

The vote was **4 Yes, 0 No, 1 Absent** (Councilor Letellier)

7. **TO-2019-16 - Budgetary Transfer for Capital Improvements/Building Maintenance from Junior High Roof Air Condition C/O (#16619-58510) to Building Improvements (#11922-58250) for \$155,104.10**

Motion to send a positive recommendation to the Full Council was moved by Councilor Cavallo and seconded by Councilor Mercadante.

The vote was **4 Yes, 0 No, 1 Absent** (Councilor Letellier)

8. **TO-2019-17 - Budgetary Transfer for Capital Improvements/ Fire Department from Fire Station Improvements Repairs (#16619-58947) to Equipment, Repair, Maint. Replace (#12202-52030) for \$179,220.00 (see attached) (Mayor)**

Motion to send a positive recommendation to the Full Council was moved by Councilor Mercadante and seconded by Councilor Calabrese.

The vote was **4 Yes, 0 No, 1 Absent** (Councilor Letellier)

9. **Any other business that may legally come before the Committee.**

None.

10. **Adjournment.**

**Adjournment:** The meeting was adjourned at 6:29pm

Respectfully submitted,

Joseph Mineo, Vice Chair  
Finance Committee