

Members Present:

Doreen Prouty – Chairperson  
Aldo Mancini – Acting Vice Chair  
Vincenzo Ronghi – Acting Clerk

Members Absent:

Richard Maggi – Vice Chair  
Gary Geiger – Clerk

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Chairperson Prouty opened the meeting at 8:30 AM:

The members discussed the peer reviews recommended for the WayFinders application recommended by Joe Penzola. There were questions regarding the “Ownership of Work Product” clause of the civil peer review contract proposal by VHB. The main concern is whether this clause limits the ZBA’s ability to copy and distribute this information as the ZBA feels is necessary in its own review process. Also, by law, the general public is entitled to receive a copy of all documents/materials included in a ZBA case file. The three members individually voted to approve the VHB proposal with a note to the mayor regarding this issue. The traffic peer review proposal submitted by Beta Group was individually given a vote of approval by the three members.

Chairperson Prouty also explained the memo received from the Planning Dept. inquiring if this board would be interested in the use of IPADS for the ZBA members. This is an effort to organize all boards and commissions and to cut down on the use of paper. All members agreed this is a great idea and voted to approve the use of IPADS for ZBA business.

Member Mancini made a motion to close this meeting, seconded by Member Ronghi. All in favor. Chairperson Prouty closed this meeting at 9:25AM.

Submitted by Doreen Prouty