

FINANCE SUB-COMMITTEE MINUTES

March 5, 2018

Present: Gina Letellier – Chair
Joseph Mineo – Vice Chair
Dino Mercadante
Paul Cavallo
Cecilia Calabrese

Also Present: Councilor Sandlin, Auditor Cheryl St. John, Mayor Sapelli and Will Clark

Called to Order: Meeting was called to order by Chairman Letellier at 6:31PM in the Auditorium at the Roberta G. Doering School, 68 Main Street, Agawam

1. Approval of minutes dated February 20, 2018

Motion to approve made by Councilor Cavallo and seconded by Councilors Calabrese and Mercadante.

The vote was **4 Yes, 0 No, 1 Abstention** (Councilor Letellier) approving the minutes.

2. TR-2018-14 - A Resolution appropriating funds (\$23,157.00) from the General, Unreserved, Undesignated Fund Balance (Free Cash) to the Parks and Recreational Vehicle Account (#16204-58500)

This item pertains to purchase of a new car for Chris Sparks, Parks & Rec Director. Mayor Cohen ordered this to be paid out of Gift Account and was not previously cleared with the Auditor. Prior mayor did not utilize normal and proper purchase order process. Mayor Sapelli said that Chris does use his car on some nights and weekends for town functions although he will propose that the car stay at the office except on nights and weekends when he will be using it. Mayor said he is looking into all cars staying in the parking lot at night unless they deal with emergencies.

Motion to send a positive recommendation to the Full Council by Councilor Calabrese and seconded by Councilor Mercadante.

The vote was **5 Yes, 0 No**.

3. TO-2018-4 - Voucher List of \$1,730.03 for Councilors' reimbursements for MMA Trade Show 2018

Motion to send a positive recommendation to the Full Council made by Councilor Cavallo and seconded by Councilor Mercadante.

The vote was **4 Yes, 0 No, 1 Abstention** (Councilor Calabrese).

4. TOR-2018-1 - An Ordinance to amend Section 49-7(C) of the Code of the Town of Agawam – Two Readings Required (Mayor Sapelli)

These Emergency Management positions fell through the cracks over the years and were not under any ordinance or any collective bargaining so they need to be placed within an ordinance and agreed upon a salary range.

Motion to send a positive recommendation to the Full Council by Councilor Mercadante and seconded by Councilor Mineo.

The vote was **5 Yes, 0 No**.

5. Any other business that may legally come before the Committee.

None.

6. Adjournment.

Adjournment: The meeting was adjourned at 6:55PM.

Respectfully submitted,

Gina Letellier, Chair
Community Relations Sub-Committee