

**Present:** Marc Strange, Christopher Golba, Rosemary Sandlin, Douglas White, Mark Morris, Leslie Joseph, Anthony Suffriti There was a quorum of 6 voting members to hold the meeting and vote on motions.

**Not Present:** Jen Bonfiglio, Erik Wight (retired)\*, Bob Rossi, Les Tingley, Ron Wieners (surgery), Mayor Sapelli \* It was suggested that Bill Scott, Erik Wight's replacement, should be invited to attend EC meetings.

Mark Morris chaired the meeting.

**1. Minutes from the 9/11/18 meeting were unanimously approved.** *Chris Golba made the motion and Marc Strange seconded it.* There was a comment that minutes could be more concisely written.

**2. Review discussion and take action RISE Engineering request for assistance.** Marc sent lists (via email) to commission members of multifamily buildings. After discussion, members agreed that request for assistance could best be addressed by raising town awareness of the program (PSA on Channel 13, articles in Advertiser, etc.)

**3. Review discussion and take action on PACE program passed Town Council.** After discussion, members agreed that the commission could help with town awareness of this program (possibly quarterly/monthly newsletter). *Leslie Joseph made a motion to refer raising public awareness of both RISE and PACE programs to the Communications Task Force. Anthony Suffriti seconded the motion. The motion passed unanimously.*

**4. Review discussion and take action on Ener-G-Save request for assistance.**

**a. Home Energy Audits** - Bob Rossi volunteered to have his home go through public energy audit. *No action taken since Bob was not present at the meeting.* Members brainstormed ways to increase town awareness for free home energy audits (Agawam Forum; Facebook; pamphlets at Senior Center, Town Hall, Library; inclusion in town newsletter; TV at Senior Center and Library). The IT department needs to get involved to do this. A question was raised about the need for a member from the Cable Commission to join the Energy Commission. *No specific action taken.*

**b. Ener-G-Save's Education Project** - Marc Strange sent commission members an email from Ener-G-Save's Uli Nagel to follow up on Susan Olshuff's visit to our meeting on 9/11 with more information on the Education project. *The commission unanimously voted (Rosemary Sandlin made the motion and Leslie seconded it) to invite Uli Nagel to the November meeting to find out more about the project.* Also, Sheila Hoffman, Assistant Superintendent of Schools, will be meeting with interested science teachers about the project. Both Rosemary and Leslie expressed interest in attending other meetings for this project. A question about the date for the "Cooler Communities" event suggested that it would take place on March 19, 2019. *Rosemary made a motion that the Energy Commission look into ways to participate in both "Cooler Communities" and Earth Day events. Anthony seconded the motion, which passed unanimously.*

**5. Residential Solar Opportunities for Agawam** New launching of MA SMART solar incentive program. More information will be coming from the state. Community Solar Opportunity (referred from Conservation Committee). The town is not able to take part in this program at the present time.

**6. Sub-committees (Task Forces)**

a. The Green Energy task Force met on 10/4. Agawam is meeting its Green Community requirements. Leslie met with Tracey DeMaio, Environmental Project Coordinator, about waste management and recycling. Agawam has decreased its waste by 17% and increased its recycling by 45% since single stream recycling began in July 2017. There will be challenges in the future (2020) due to China no longer accepting recycling materials. *Attached to these minutes is a summary of notes from the meeting.*

b. Clarification - There is no Grant Writing task force.

**7. Any other topics relevant to the committee's scope and purpose**

a. AEC communication between meetings. Many communications are sent to members between meetings. These communications will be acknowledged at the next meeting to maintain transparency.

b. Marc proposed that the Energy Commission reconfigure its distribution of members, increasing the number of town resident members (from 4 to 6) and reducing the number of City Council members and town employees. He will check the by-laws and provide more information to the group.

Chris Golba moved to adjourn the meeting. Anthony seconded the motion. The meeting was adjourned around 6:15 p.m.

**Next meeting of the Agawam Energy Commission  
Tuesday, November 13, 2018, at the Agawam DPW at 5 p.m**