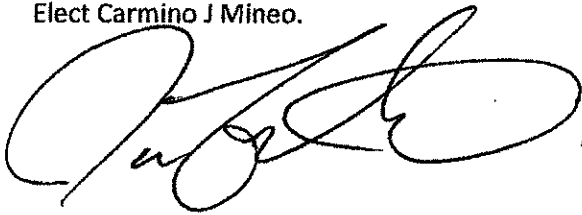


City Clerk  
36 Main Street  
Agawam, MA 01001

To whom it may concern,

Effective as of January 11, 2019, I Joseph J. Fortunato hereby resign as Treasure of the Committee to Elect Carmino J Mineo.

A handwritten signature in black ink, appearing to read "Joseph J. Fortunato". The signature is stylized with large loops and a prominent initial "J".

Joseph J. Fortunato

AGAWAM CLERK'S OFFICE  
AGAWAM, MA

2019 JAN 18 PM 12:58



**Form CPF M T101: CHANGE OF TREASURER;  
ACCEPTANCE OF OFFICE BY TREASURER  
MUNICIPAL FORM**

**Office of Campaign and Political Finance**

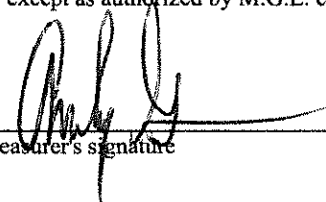
File with: City / Town Clerk or Election Commission

1. Committee Name: Committee to Elect Carmino J Mineo
  
2. New Treasurer\*: Anthony Grassetti  
\* A public employee may not serve as treasurer of any political committee (see below).
  
- 2a. Treasurer's Address: 203 Vineland Ave  
 City / State / Zip: East Longmeadow MA 01028 Phone #: 413627787 E-mail: afgrassetti@gmail.com
  
3. Committee Mailing Address: 196 Meadow St  
 City / State / Zip: Agawam MA 01001 Phone #: 4136275538

OCPF  
 AGAWAM, MA  
 JAN 10 2019

I hereby accept the office of Treasurer of the above-named committee. I affirm that I am not a public employee as defined by M.G.L. c. 55, s. 13. I understand that: 1) I am subject to certain duties and liabilities under M.G.L. c. 55, including the timely filing of campaign finance reports and keeping detailed accounts and records of all campaign finance activity for a period of six years from the date of the relevant election; 2) if after my acceptance of this office I become an appointed public employee, I must resign this position and notify OCPF of my resignation; and 3) a candidate or elected official may not serve as treasurer of a political action committee except as authorized by M.G.L. c. 55, s. 5A nor for the political committee organized on his/her behalf.

SIGNED UNDER THE PENALTIES OF PERJURY:


  
 \_\_\_\_\_  
 Treasurer's signature

Date: 1/10/19

**FOR CANDIDATE COMMITTEES ONLY**

I hereby consent to the appointment of the new treasurer of this committee.

SIGNED UNDER THE PENALTIES OF PERJURY:

  
 \_\_\_\_\_  
 Candidate's signature

Date: 01/10/19

**DEFINITION OF A PUBLIC EMPLOYEE**

M.G.L. Chapter 55, Section 13 states that a person who is employed for compensation by the Commonwealth or any county, city or town (other than an elected official) may not directly or indirectly solicit or receive political contributions. Such persons may not serve as treasurers of any political committee. If you are unsure of your status, please contact OCPF for further guidance.

**SELECTED EXTRACTS FROM M.G.L.C. 55**

**Section 3** requires the director to:

*"assess a civil penalty for any [late filed] report ... of twenty-five dollars (\$25) per day .... [up to \$5,000 per report]. In the case of failure to file by a candidate or a candidate's committee, the civil penalty shall be assessed against the candidate; and in all other instances, the civil penalty shall be assessed against the treasurer of a political committee ....*

**Section 5** outlines statements of organization of political committees:

*... Any change in information previously submitted in a statement of organization shall be reported to the director, or if organized for the purpose of a city or town election only, to the city or town clerk, within ten days following the change.*

*Each political committee shall have a treasurer who shall qualify for his office by filing a written acceptance thereof with the director, or if organized for the purpose of a city or town election only, with the city or town clerk. Said treasurer shall remain subject to all the duties and liabilities imposed by this chapter until his written resignation of the office is received or his successor's written acceptance is filed as aforesaid. No person acting under the authority of, or on behalf of, any political committee shall receive any money or anything of value, or expend or disburse the same, or incur expenses while it has no treasurer qualified as aforesaid, or while the name and address of any of its officers or members, as originally or subsequently chosen, is not filed in accordance with the provisions of this section or chapter 52, as the case may be.*

*Each treasurer of a political committee shall keep and preserve detailed accounts, vouchers and receipts as prescribed for a candidate by the provisions of section two. Each treasurer of a political committee shall keep said records for a period of six years following the date of the relevant election ....*

*No expenditure shall be made for, or on behalf of, a political committee without the authorization of the chairman or treasurer, or their designated agents ....*



Commonwealth of Massachusetts

# Form CPF M 102: Campaign Finance Report Municipal Form

Office of Campaign and Political Finance

File with: City or Town Clerk or Election Commission

Fill in Reporting Period dates: Beginning Date: Jan 1, 2018 Ending Date: Dec 31, 2018

Type of Report: (Check one)

8th day preceding preliminary  8th day preceding election  30 day after election  year-end report  dissolution

Carmino J. Mineo  
Candidate Full Name (if applicable)

School Committee (City Wide)  
Office Sought and District

196 Meadow Street, Agawam MA 01001  
Residential Address

E-mail: \_\_\_\_\_

Phone # (optional): \_\_\_\_\_

Committee to Elect Carmino J Mineo  
Committee Name

Joseph J. Fortunato, CPA, MBA  
Name of Committee Treasurer

196 Meadow Street, Agawam MA 01001  
Committee Mailing Address

E-mail: \_\_\_\_\_

Phone # (optional): \_\_\_\_\_

### SUMMARY BALANCE INFORMATION:

Line 1: Ending Balance from previous report	-425.33
Line 2: Total receipts this period (page 3, line 11)	0
Line 3: Subtotal (line 1 plus line 2)	-425.33
Line 4: Total expenditures this period (page 5, line 14)	-74.67
Line 5: Ending Balance (line 3 minus line 4)	-500
Line 6: Total in-kind contributions this period (page 6)	0
Line 7: Total (all) outstanding liabilities (page 7)	500
Line 8: Name of bank(s) used:	United Bank

AGAWAM CLERK'S OFFICE  
AGAWAM, MA

2019 JAN 18 PM 12:50

#### Affidavit of Committee Treasurer:

I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, including all contributions, loans, receipts, expenditures, disbursements, in-kind contributions and liabilities for this reporting period and represents the campaign finance activity of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55.

Signed under the penalties of perjury: \_\_\_\_\_ (Treasurer's signature) Date: Jan 10, 2019

#### FOR CANDIDATE FILINGS ONLY: Affidavit of Candidate: (check 1 box only)

Candidate with Committee and no activity independent of the committee

I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55. I have not received any contributions, incurred any liabilities nor made any expenditures on my behalf during this reporting period.

Candidate without Committee OR Candidate with independent activity filing separate report

I certify that I have examined this report including attached schedules and it is, to the best of my knowledge and belief, a true and complete statement of all campaign finance activity, including contributions, loans, receipts, expenditures, disbursements, in-kind contributions and liabilities for this reporting period and represents the campaign finance activity of all persons acting under the authority or on behalf of this committee in accordance with the requirements of M.G.L. c. 55.

Signed under the penalties of perjury: \_\_\_\_\_ (Candidate's signature) Date: Jan 10, 2019

## SCHEDULE A: RECEIPTS

*M.G.L. c. 55 requires that the name and residential address be reported, in alphabetical order, for all receipts over \$50 in a calendar year. Committees must keep detailed accounts and records of all receipts, but need only itemize those receipts over \$50. In addition, the occupation and employer must be reported for all persons who contribute \$200 or more in a calendar year.*

**(A "Schedule A: Receipts" attachment is available to complete, print and attach to this report, if additional pages are required to report all receipts. Please include your committee name and a page number on each page.)**

Date Received	Name and Residential Address (alphabetical listing required)	Amount	Occupation & Employer (for contributions of \$200 or more)

Line 9: Total Receipts over \$50 (or listed above)	0
Line 10: Total Receipts \$50 and under* (not listed above)	0
<b>Line 11: TOTAL RECEIPTS IN THE PERIOD</b>	<b>0</b>

← Enter on page 1, line 2

\* If you have itemized receipts of \$50 and under, include them in line 9. Line 10 should include only those receipts not itemized above.

**SCHEDULE A: RECEIPTS (continued)**

Date Received	Name and Residential Address (alphabetical listing required)	Amount	Occupation & Employer (for contributions of \$200 or more)

Line 9: Total Receipts over \$50 (or listed above)	0
Line 10: Total Receipts \$50 and under* (not listed above)	0
<b>Line 11: TOTAL RECEIPTS IN THE PERIOD</b>	<b>0</b>

← Enter on page 1, line 2

\* If you have itemized receipts of \$50 and under, include them in line 9. Line 10 should include only those receipts not itemized above.

## SCHEDULE B: EXPENDITURES

M.G.L. c. 55 requires committees to list, in alphabetical order, all expenditures over \$50 in a reporting period. Committees must keep detailed accounts and records of all expenditures, but need only itemize those over \$50. Expenditures \$50 and under may be added together, from committee records, and reported on line 13.

(A "Schedule B: Expenditures" attachment is available to complete, print and attach to this report, if additional pages are required to report all expenditures. Please include your committee name and a page number on each page.)

Date Paid	To Whom Paid (alphabetical listing)	Address	Purpose of Expenditure	Amount

COMMONWEALTH CLERK'S OFFICE  
AGAWAM, MA  
2017 JAN 19 PM 12:19

Line 12: Total Expenditures over \$50 (or listed above)	0
Line 13: Total Expenditures \$50 and under* (not listed above)	74.67
<b>Line 14: TOTAL EXPENDITURES IN THE PERIOD</b>	<b>74.67</b>

Enter on page 1, line 4 →

\* If you have itemized expenditures of \$50 and under, include them in line 12. Line 13 should include only those expenditures not itemized above.

**Page 4**

### SCHEDULE B: EXPENDITURES (continued)

Date Paid	To Whom Paid (alphabetical listing)	Address	Purpose of Expenditure	Amount
Line 12: Expenditures over \$50 (or listed above)			0	
Line 13: Expenditures \$50 and under* (not listed above)			0	
Enter on page 1, line 4 → <b>Line 14: TOTAL EXPENDITURES IN THE PERIOD</b>			<b>0</b>	

\* If you have itemized expenditures of \$50 and under, include them in line 12. Line 13 should include only those expenditures not itemized above.

## SCHEDULE C: "IN-KIND" CONTRIBUTIONS

Please itemize contributors who have made in-kind contributions of more than \$50. In-kind contributions \$50 and under may be added together from the committee's records and included in line 16 on page 1.

Date Received	From Whom Received*	Residential Address	Description of Contribution	Value
Line 15: In-Kind Contributions over \$50 (or listed above)				0
Line 16: In-Kind Contributions \$50 & under (not listed above)				0
Enter on page 1, line 6 → <b>Line 17: TOTAL IN-KIND CONTRIBUTIONS</b>				0

\* If an in-kind contribution is received from a person who contributes more than \$50 in a calendar year, you must report the name and address of the contributor; in addition, if the contribution is \$200 or more, you must also report the contributor's occupation and employer.



### SCHEDULE D: LIABILITIES

*M.G.L. c. 55 requires committees to report ALL liabilities which have been reported previously and are still outstanding, as well as those liabilities incurred during this reporting period.*

Date Incurred	To Whom Due	Address	Purpose	Amount
Sep 6, 2013	Carmino J. Mineo	196 Meadow Street, Agawam MA 01001	General purpose loan	500
Enter on page 1, line 7 → <b>Line 18: TOTAL OUTSTANDING LIABILITIES (ALL)</b>				500

AGAWAM CLERK'S OFFICE  
AGAWAM, MA  
2013 JAN 15 PM 12:59

Committee to Elect Carmino J. Mineo

**Attachment A**  
**"Bank Reconciliation"**

Bank balance as of December 31, 2017:	<u>\$ -</u>
Balance per "Line 5" p.1 of Form CPF M102 period ended December 31, 2018:	\$(500.00)
Outstanding liabilities "Line 7" p.1 of Form CPF M102:	<u>\$ 500.00</u>
Ending Form CPF M102 balance as of December 31, 2018:	\$ -
Variance between Bank and Form CPF M102 balance as of December 31, 2018:	<u>\$ -</u>

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AGAWAM, MA

2019 JAN 18 PM 12:59