

1. TR-2023-4
  - A Resolution accepting a grant in the amount of Eighteen Thousand Nine Hundred and Ninety Nine Dollars and Sixty Cents (\$18,999.60) from the Executive Office of Public Safety and Security and the Department of Fire Services to the Town of Agawam Fire Department (Sponsored Mayor Sapelli)

Documents:

[TR-2023-4.PDF](#)

2. TR-2023-5
  - A Resolution to appropriate Two Hundred and Sixty Five Thousand Dollars and Zero Cents (\$265,000.00) from the General, Unreserved, Undesignated Fund Balance (Free Cash) to account #16610-52460) for pedestrian upgrades at the intersection of Suffield and Silver Streets (Sponsored by Mayor Sapelli, and Councilors Paul C. Cavallo and Rosemary Sandlin)

Documents:

[TR-2023-5.PDF](#)

3. TR-2023-6
  - A Resolution confirming the appointment of Douglas E. Reed, 10 Shelley Lane, Feeding Hills to the Agawam Liquor License Commission to an unexpired term expiring the first Monday in June, 2024 (Sponsored by Mayor Sapelli)

Documents:

[TR-2023-6.PDF](#)

4. TR-2023-7
  - A Resolution confirming the appointment of Scott E. Skolnick, 23 Giffin Place, Feeding Hills to the Agawam Liquor License Commission to an unexpired term expiring the first Monday in June, 2027 (Sponsored by Mayor Sapelli)

Documents:

[TR-2023-7.PDF](#)

5. TR-2023-8
  - A Resolution accepting a grant (\$50,000.00) from the Massachusetts Department of Conservation and Recreation to the Town of Agawam for trail development pursuant to Massachusetts General Laws Chapter 44, §53A (Sponsored by Mayor Sapelli)

Documents:

[TR-2023-8.PDF](#)

6. TOR-2023-1
  - An Ordinance to amend Exhibit A of Chapter 49 of the Code of the Town of Agawam by increasing the salary rate of substitute nurses (Sponsored by Mayor Sapelli) - Two Readings Required

Documents:

[TOR-2023-1.PDF](#)

7. TOR-2023-2
  - An Ordinance to amend Section 103-11 of Chapter 103 of the Code of the Town of Agawam for the Perry Lane Summer Camp Programs (Sponsored by Mayor Sapelli) - Two Readings Required

Documents:

[TOR-2023-2.PDF](#)

8. TO-2023-1
  - Budgetary Transfer of \$12,105.62 from Line Items - Unemployment C/O (#16609-57020) to Line Items - Unemployment (#16603-57020) (Sponsored by Mayor Sapelli)

Documents:

[TO-2023-1 BUDGETARY TRANSFER.PDF](#)

TR-2023-4

**A RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF EIGHTEEN THOUSAND AND NINE HUNDRED AND NINETY NINE DOLLARS AND SIXTY CENTS (\$18,999.60) FROM THE EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY AND THE DEPARTMENT OF FIRE SERVICES TO THE TOWN OF AGAWAM FIRE DEPARTMENT**

**(Sponsored by Mayor William P. Sapelli)**

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**WHEREAS**, the Massachusetts Executive Office of Public Safety and Security (EOPPS) and the Department of Fire Services (DFS) has awarded a grant to the Town of Agawam Fire Department from the FFY2023 Firefighter Safety Equipment Grant Program; and

**WHEREAS**, the grant is in the amount of eighteen thousand and nine hundred and ninety nine dollars and sixty cents (\$18,999.60); and

**WHEREAS**, the grant monies will allow the Fire Department to purchase bunker coats, pants and suspenders; and

**WHEREAS**, it is in the best interest of the Town of Agawam to accept said grant; and

**WHEREAS**, the Town desires to accept said grant.

**NOW THEREFORE BE IT RESOLVED**, that the Agawam City Council pursuant to M.G.L. c. 44 §53A accepts a grant up to the amount of eighteen thousand and nine hundred and ninety nine dollars and sixty cents (\$18,999.60) from The Massachusetts Executive Office of Public Safety and Security and the Department of Fire Services for the purchase of firefighter equipment, including bunker coats, pants and suspenders.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

PER ORDER OF THE AGAWAM CITY COUNCIL

\_\_\_\_\_  
Christopher C. Johnson, President

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Stephen J. Buoniconti, Solicitor

TR-2023-5

**A RESOLUTION TO APPROPRIATE TWO HUNDRED AND SIXTY FIVE THOUSAND DOLLARS AND ZERO CENTS (\$265,000.00) FROM THE GENERAL, UNRESERVED, UNDESIGNATED FUND BALANCE (FREE CASH) TO ACCOUNT 16610-52460 FOR PEDESTRIAN UPGRADES AT THE INTERSECTION OF SUFFIELD AND SILVER STREETS**

**(Sponsored by Mayor William P. Sapelli, Councilors Paul C. Cavallo and Rosemary Sandlin)**

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**WHEREAS**, the Town of Agawam’s “Free Cash” as of January 9, 2023 has been certified in the amount of thirteen million, six hundred and nineteen thousand, and one hundred and sixty one dollars (\$13,618,161.00); and

**WHEREAS**, citizens have raise concerns about the lack of handicapped accessibility to the crosswalks at the intersection of Suffield and Silver Streets; and

**WHEREAS**, the Department of Public of Works (“DPW”) has received a quote from VHB to upgrade the crosswalks and install signs, posts and pushbuttons to meet ADA standards; and

**WHEREAS**, all pedestrian curb ramps at the intersection will be replaced; and

**WHEREAS**, VHB has submitted a proposal in the total amount of \$265,000 (which includes contingency costs); and

**WHEREAS**, the DPW has already assigned Chapter 90 funds and other department funds to other road and construction projects in FY23; and

**WHEREAS**, a free cash appropriation will allow the work to be performed in calendar year 2023.

**NOW THEREFORE, BE IT RESOLVED BY THE AGAWAM CITY COUNCIL**, that two hundred and sixty five thousand dollars and zero cents (\$265,000.00) shall be appropriated from the general, unreserved, undesignated fund (free cash) to Account 16610-52460 to fund the crosswalk upgrades at the intersection of Suffield and Silver Streets.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

**PER ORDER OF THE AGAWAM CITY COUNCIL**

\_\_\_\_\_  
Christopher C. Johnson, President

**APPROVED AS TO FORM AND LEGALITY**

  
\_\_\_\_\_  
Stephen J. Buoniconti, City Solicitor

**APPROVED AS TO APPROPRIATION**

  
\_\_\_\_\_  
Cheryl St. John, Auditor

TR-2023-6

*A RESOLUTION CONFIRMING THE APPOINTMENT OF  
DOUGLAS E. REED, 10 SHELLEY LANE, FEEDING HILLS, MA 01030  
TO THE AGAWAM LIQUOR LICENSE COMMISSION  
TO AN UNEXPIRED TERM EXPIRING  
THE FIRST MONDAY IN JUNE 2024*

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*WHEREAS, an opening exist on the Agawam Liquor License Commission; and*

*WHEREAS, the Mayor has appointed Douglas E. Reed, 10 Shelley Lane, Feeding Hills, MA 01030 to the Agawam Liquor License Commission to an unexpired term expiring the first Monday in June 2024; and*

*NOW THEREFORE, THE AGAWAM CITY COUNCIL hereby resolves to confirm the appointment of Douglas E. Reed, 10 Shelley Lane, Feeding Hills, MA 01030 to the Agawam Liquor License Commission to an unexpired term expiring the first Monday of June 2024.*

*DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023*

*PER ORDER OF THE AGAWAM CITY COUNCIL*

\_\_\_\_\_  
*Christopher C. Johnson, President, Agawam City Council*

*APPROVED AS TO FORM AND LEGALITY*

  
\_\_\_\_\_  
*Stephen J. Buoniconti, City Solicitor*

TR-2023-7

*A RESOLUTION CONFIRMING THE APPOINTMENT OF  
SCOTT E. SKOLNICK, 23 GIFFIN PLACE, FEEDING HILLS, MA 01030  
TO THE AGAWAM LIQUOR LICENSE COMMISSION  
TO AN UNEXPIRED TERM EXPIRING  
THE FIRST MONDAY IN JUNE 2027*

---

*WHEREAS, an opening exist on the Agawam Liquor License Commission; and*

*WHEREAS, the Mayor has appointed Scott E. Skolnick, 23 Giffin Place, Feeding Hills, MA 01030 to the Agawam Liquor License Commission to an unexpired term expiring the first Monday in June 2027; and*

*NOW THEREFORE, THE AGAWAM CITY COUNCIL hereby resolves to confirm the appointment of Scott E. Skolnick, 23 Giffin Place, Feeding Hills, MA 01030 to the Agawam Liquor License Commission to an unexpired term expiring the first Monday of June 2027.*

*DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023*

*PER ORDER OF THE AGAWAM CITY COUNCIL*

\_\_\_\_\_  
*Christopher C. Johnson, President, Agawam City Council*

*APPROVED AS TO FORM AND LEGALITY*

  
\_\_\_\_\_  
*Stephen J. Buoniconti, City Solicitor*

**A RESOLUTION ACCEPTING A GRANT FROM THE MASSACHUSETTS  
DEPARTMENT OF CONSERVATION AND RECREATION TO THE TOWN OF  
AGAWAM FOR TRAIL DEVELOPMENT PURSUANT TO MASSACHUSETTS  
GENERAL LAWS CHAPTER 44, SECTION 53A**

**(Sponsored by Mayor William P. Sapelli)**

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**WHEREAS**, the Commonwealth's Department of Conservation and Recreation ("DCR") has awarded the Town of Agawam a grant to create and improve walking and hiking trails included in the Tuckahoe Farm master plan; and

**WHEREAS**, the grant is in the amount of fifty thousand dollars and zero cents (\$50,000.00); and

**WHEREAS**, the Town received notice of the award several months ago but has been awaiting a contract for the grant along with authorization on all the funding to develop the parcels; and

**WHEREAS**, the amount of the grant has been contemplated with the final tabulation of costs for the project and the acceptance does not alter the amount necessary to be borrowed for full funding of the project; and

**WHEREAS**, it is in the best interest of the Town of Agawam to accept said grant.


**NOW THEREFORE BE IT RESOLVED**, that the Agawam City Council pursuant to M.G.L. c. 44 §53A accepts a grant in the amount of fifty thousand dollars and zero cents (\$50,000.00) from the Commonwealth of Massachusetts Department of Conservation and Recreation for walking and hiking trails at the parcels known as Tuckahoe.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

PER ORDER OF THE AGAWAM CITY COUNCIL

\_\_\_\_\_  
Christopher C. Johnson, President

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Stephen J. Buoniconti, Solicitor

**TOR-2023-1**

**AN ORDINANCE TO AMEND EXHIBIT A OF CHAPTER 49 OF THE  
CODE OF THE TOWN OF AGAWAM BY INCREASING THE SALARY  
RATE OF SUBSTITUTE NURSES**

**(Sponsored by Mayor William P. Sapelli)**

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**WHEREAS**, the substitute nurse position is a listed position under the Town of Agawam Code Chapter 49-7(D)(1) (**Part-Time Positions**); and

**WHEREAS**, the City Council for Town of Agawam has the authority to amend the Code of the Town of Agawam; and

**WHEREAS**, the Town of Agawam Health Department has found it increasingly difficult to hire and retain substitute registered school nurses at the current level of compensation; and

**WHEREAS**, substitute school nurses currently are compensated at \$31.76 per hour and the rate has remained unchanged since 2016 (**TOR-2016-3**); and

**WHEREAS**, in order to keep the rate of pay competitive in the region, the hourly rate will track the School Nurses Collective Bargaining Agreement and be adjusted from year to year based on any cost of living adjustment language within the contract; and

**WHEREAS**, the Tier 4 rate in the contract is a reasonable rate for an increase in the hourly rate.

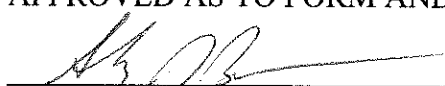
**NOW THEREFORE, BE IT RESOLVED** that the Agawam City Council hereby amends the Town of Agawam Code Chapter 49, Exhibit A by deleting "\$31.76" for the substitute nurse hourly rate and inserting in its place "Hourly rate equivalent to Tier 4 wage scale as contained within the agreement between the Town of Agawam and the Agawam School Nurses Union with the same cost of living increases as afforded to members of the Agawam School Nurses Union".

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2023.

PER ORDER OF THE AGAWAM CITY COUNCIL

\_\_\_\_\_  
Christopher C. Johnson, President

APPROVED AS TO FORM AND LEGALITY

  
\_\_\_\_\_  
Stephen J. Buoniconti, Solicitor



**TOR-2023-2**

**AN ORDINANCE TO AMEND SECTION 103-11 OF CHAPTER 103 OF THE  
CODE OF THE TOWN OF AGAWAM FOR THE PERRY LANE SUMMER  
CAMP PROGRAMS**

**(Sponsored by Mayor William P. Sapelli)**

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**WHEREAS**, Chapter 103, Section 103-11 of the Code of the Town of Agawam relates to fees for Perry Lane Summer Camp which is overseen by the Parks and Recreation Department; and

**WHEREAS**, the current fees have remained the same since 2019 and were previously amended before that in 2014; and

**WHEREAS**, a proposed increase in fees averages between \$10-\$20 per week; and

**WHEREAS**, the program runs at a break even budget currently but costs are expected to increase particularly due to minimum wage increases and operational costs; and

**WHEREAS**, the proposed increase is projected to remain at the same rate for the next 3 years (similar to **TR-2019-13**); and

**WHEREAS**, it is in the best interest of the Town of Agawam to amend the fees for the Perry Lane Summer Camp programs.

**NOW THEREFORE**, the Agawam City Council hereby amends Chapter 103, Section 103-11 of the Code of the Town of Agawam by deleting under "Type" the first three lines in their entirety and inserting the following:

Perry Lane Day Camp, per two-week session (Summer 2023, 2024 and 2025)	\$260
Perry Lane Preschool Camp, per two-week session (Summer 2023, 2024 and 2025)	\$165
Perry Lane Teen Camp, per two-week session (Summer 2023, 2024 and 2025)	\$260

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**PER ORDER OF THE AGAWAM CITY COUNCIL**

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Christopher C. Johnson, President

**APPROVED AS TO FORM AND LEGALITY**

  
\_\_\_\_\_  
Stephen J. Buoniconti, City Solicitor

BUDGETARY TRANSFER FORM

Department: Line Items

Amount: \$ 12,105.62 Date: 1-4-23

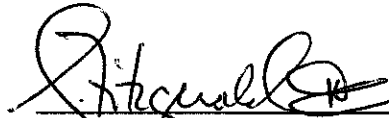
From

Line Items – Unemployment c/o 16609-57020  
Title of Account Account Number

To: Line Items – Unemployment 16603-57020  
Title of Account Account Number

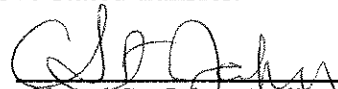
Reason for Transfer:

To cover unanticipated unemployment costs.

  
Department Head

I hereby certify that funds are available to make the above-stated transfer.

Date: 1-4-23

  
Cheryl St. John, Auditor


I hereby approve placement of the above-stated transfer on the Council agenda.

Date: \_\_\_\_\_

\_\_\_\_\_  
William Sapelli, Mayor

Approved as to form and legality.

Date: 1/4/23

  
Stephen Buoniconti, Solicitor

PER ORDER OF THE AGAWAM CITY COUNCIL – APPROVED ON \_\_\_\_\_, 2023

Date: \_\_\_\_\_

\_\_\_\_\_  
Christopher Johnson, President

APPROVAL OF LEGISLATION: Pursuant to Section 3-6 of the Agawam Home Rule Charter, I hereby approve the Council passage of the above-stated transfer.

Date: \_\_\_\_\_

\_\_\_\_\_  
William Sapelli, Mayor

DISAPPROVAL OF LEGISLATION: Pursuant to Section 3-6 of the Agawam Home Rule Charter, I hereby disapprove the Council passage of the above-stated transfer.

Date: \_\_\_\_\_

\_\_\_\_\_  
William Sapelli, Mayor



# Town of Agawam

## Personnel Department

Personnel Department  
36 Main Street  
Agawam, MA 01001  
Ph: 413-786-0400 ext.  
8732, 8733, 8734  
Fax: 413-786-9927

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### Memorandum.

To: William P. Sapelli, Mayor  
From: John Fitzgerald, Personnel Director  
Date: January 5, 2023  
Re: Budgetary Transfer Request

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Hon. Mayor Sapelli:

The Personnel Department is requesting a transfer of \$12,105.62 in holdover funds from Unemployment Account (16609-57020) to this year's Unemployment Account (16603-57020).

As you are aware unemployment claims vary widely from year to year. This year the Town has incurred unanticipated and larger claims than in past years (excluding FY-2020) causing available funds to become critically low. Transfer of these funds will allow continued claims to be processed through the Commonwealth and will avoid unnecessary late fees.

Respectfully submitted,



John M. Fitzgerald, II, Esq.  
Personnel Director