

AGAWAM HIGH SCHOOL PROJECT – Agawam, MA

SCHOOL BUILDING COMMITTEE (SBC) MEETING #10

July 24, 2023

Senior Center – Veteran’s Hall

3:00PM

Meeting Minutes for July 24, 2023

A scheduled meeting of the Agawam High School Building Committee was held on July 24, 2023 at 3:00pm at the Senior Center. Committee members and attendees present were:

<u>Voting Member</u>	<u>Present</u>	<u>Absent</u>	<u>Notes</u>
William Sapelli-Chair	X		
Jim Blain	X		
Jennifer Bonfiglio	X		
Raymond Casella	X		
Robert Clickstein		X	
Louis Conte	X		
Dawn DeMatteo	X		
Sheila Hoffman	X		
Timothy Karetka		X	
Brian Melloni	X		
Brian Pagella	X		
Anthony Suffriti	X		
Robin Wozniak	X		
Christopher Caputo	X		
<u>Project Team Members</u>			
Linda Liporto	X		Leftfield - Senior Project Manager
James Riefstahl	X		Leftfield - Project Director
Jim Rogers		X	Leftfield - Owner
Adele Sands		X	Leftfield - Education Liaison
Kent Kovacs	X		Flansburgh - Principal-in-Charge
Vince Dubé		X	Flansburgh - Project Manager
Madeleine Le		X	Flansburgh - Project Architect
Roberta Nardi		X	Flansburgh - Project Designer
Jessica Libby		X	Flansburgh – Project Architect

7 voting members required for a quorum

Meeting was called to order by Chair-Mayor Sapelli at 3:00pm.

1 – Agenda

Linda Liporto went through the agenda for the meeting.

2 – Approval of Meeting Minutes

Anthony Suffriti made a motion to approve the minutes of July 19, 2023. Dawn DeMatteo seconded the motion. No discussion occurred. It was approved 7-3-4-0 (yes-absent-abstain-no).

3 – PDP Submission Update

Linda Liporto went through and briefly explained the eight parts of the PDP Submission, reviewing what is included in each part.

LeftField provided the following motion:

“Motion to approve Flansburgh and LeftField, on behalf of the Agawam High School Building Committee, to submit the Preliminary Design Program report to the MSBA for review and consideration.”

The motion was moved by Jennifer Bonfiglio and seconded by Mayor Sapelli. There was no discussion. The motion was unanimously approved by those present.

Linda Liporto then went through the next steps in the Feasibility Study, briefly explaining what will happen after the PDP submission is sent to the MSBA on July 28. During the month of August and September the SBC will work with the project team to further define design alternatives, finalize existing conditions, the space summary and the educational plan. October and November will be spent to prepare and submit the PSR to MSBA, which will then be reviewed by the MSBA FAS group during the month of December. At the meeting in January, the MSBA Board of Directors will vote to move the final option into schematic design.

The SBC also asked questions regarding the PDP submission and the MSBA’s timeline to give feedback, as well as what would happen if they did not respond within the timelines given.

4 – Public Comment

There was no public comment.

5 – New Business

There was no new business.

6 – Adjournment

A motion to adjourn was made by Anthony Suffriti, seconded by Dawn DeMatteo. The motion was carried unanimously, via voice vote. The meeting was adjourned at 3:53pm.