



The Commonwealth of Massachusetts  
**Town of Agawam**  
**Inspection Services - Building Department**  
 1000 Suffield Street, Agawam MA 01001 – (413) 821-0632

**OFFICE ONLY**

Date Filed:

**Application for Zoning Determination**

**FILING INSTRUCTIONS:** Deliver this form (no fee required) to Inspection Services.  
 For digital submissions, please confirm receipt. A *complete* application will be processed within 30 days.  
 The applicant must pick-up, or arrange for the receipt of, this processed form.

1) PROPERTY INFORMATION									
a. Street Address					b. Zoning District				
c. Assessor's Map					d. Lot(s)				
e. Registry of Deeds Book					f. Page				
g. Overlay Districts <input type="checkbox"/> Historic Preservation <input type="checkbox"/> Mixed-Use Business C									
h. Previous Special Permits, Site Plan Approvals, Findings or Variances Issued for this Site									
2) APPLICANT & OWNER INFORMATION									
a. Applicant Name					b. Applicant Phone				
c. Applicant Email									
d. Applicant Mailing Address									
e. Applicant Relationship to Property <input type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Other:									
f. Representative Name (if any)					g. Rep. Phone				
h. Rep. Email									
i. Owner Mailing Address									
j. Owner Name (if different)					k. Owner Phone				
l. Owner Email									
m. Owner Mailing Address									
3) PROJECT & SITE DETAILS									
<i>NOTE: Any omission of requested information may result in an INCOMPLETE determination</i>									
		Existing			Proposed			-FOR BUILDING DEPT. REVIEW- REQUIRED / NCU	
					<input type="checkbox"/> No changes to building, site or lot				
a. Lot Size		SF		SF		LOT SIZE		<input type="checkbox"/>	
b. Frontage		FT		FT		FRONTAGE		<input type="checkbox"/>	
c. Front Lot Line		FT		FT		FRONT SB		<input type="checkbox"/>	
d. Side Lot Line (Left/Right)	L: FT	R: FT	L: FT	R: FT	SIDE SB		<input type="checkbox"/>		
e. Rear Lot Line		FT		FT		REAR SB		<input type="checkbox"/>	
f. Building Height		FT		FT		BLDG HT		<input type="checkbox"/>	
g. Total BLDG/Res Area	SF	SF	SF	SF	AREA LIM		<input type="checkbox"/>		
h. BLDG Coverage (Footprint)	SF	% of lot	SF	% of lot	LOT COVER		<input type="checkbox"/>		
i. Impervious Coverage	SF	% of lot	SF	% of lot	IMPERVIOUS		<input type="checkbox"/>		
j. Parking/Loading Spaces	P:	L:	P:	L:	PARKING		<input type="checkbox"/>		
k. Bicycle/EV Charge Spaces	B:	EV:	B:	EV:	BIKE/EV		<input type="checkbox"/>		
l. Signs (Size & Type)	x	T:	x	T:	SIGNS		<input type="checkbox"/>		
m. Fence (Size & Type)	LIN FT	T:	LIN FT	T:					
n. Wetland Area		SF		SF					
o. Utility Services	<input type="checkbox"/> Town Water <input type="checkbox"/> Town Sewer		<input type="checkbox"/> Town Water <input type="checkbox"/> Town Sewer		NON-CONFORMING USE		<input type="checkbox"/>		

<b>p. Current Use of Property</b>	
<b>q. Proposed Use of Property</b>	
<b>r. Project Description</b>	
<b>s. I have attached additional narrative, plans or supporting materials</b> <i>(any oversize plans should also be included in an 8.5 x 11" format)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>t. Work is proposed in or within 100' of a wetland or 200' of a stream/river, or construction will occur within the Floodplain district.</b> <b><i>If so, CONSERVATION COMMISSION review is required.</i></b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
<b>u. The following projects shall be required to comply with the requirements of a <u>STORM DRAIN PERMIT</u>:</b> <b>[1] Any alteration to sites on parcels of one acre or greater.</b> <b>[2] Any alteration to individual lots less than one acre, but which are contiguous or are deemed part of a common project which is one acre or greater.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure
<b>v. The project will affect at least one of the following; additional gross floor area by 2,000 square feet, any change of use, changes to parking and/ or curb cuts.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

<b>4) CERTIFICATION</b>	
<i>This determination is based only on the information provided, which I represent as accurate. The issuance of a Zoning Determination does not relieve the Applicant of the responsibility to obtain other zoning or non-zoning permits, as may be required, and this determination is based on the zoning in effect at the issue date and grants no protection from any pending or future zoning changes. Additional information may be requested and required to properly process this form. Any non-zoning related comments provided are cursory in nature; Applicants should follow-up with appropriate Town Departments. Sec. 1-7 of the Town of Agawam's General Ordinances authorizes the denial of a license or permit where an outstanding debt or obligation to the Town exists.</i>	
<b>Signature</b>	<b>Date</b>

Applicant     Applicant's Representative

ZONING DETERMINATION - OFFICE USE ONLY			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied: <input type="checkbox"/> The proposed use is not permitted in the subject zoning district <input type="checkbox"/> Only permissible with variance relief from the Zoning Board of Appeals			
<input type="checkbox"/> Approved <b><i>Pending additional approval:</i></b>			
<u>Per Zoning Ordinance Section(s)</u>	<u>Required Permit(s)</u>	<u>Approval Required</u>	<u>Permitting Authority</u>
	<input type="checkbox"/> Building Permit(s)	<input type="checkbox"/> Special Permit(s)	<input type="checkbox"/> Planning Board
	<input type="checkbox"/> Electrical Permit(s)	<input type="checkbox"/> Site Plan Review	<input type="checkbox"/> Board of Appeals
	<input type="checkbox"/> Plumbing/Gas Permit(s)	<input type="checkbox"/> Variance	<input type="checkbox"/> City Council
<b>Town Building Official</b>		<b>Issue Date</b>	

*This determination may be appealable to the Zoning Board of Appeals under the provisions of MGL Ch. 40A Sec. 8.  
Revised 09/08/2022*